



Asahi Global Procurement

# SAP Business Network Supplier Guide RFX

# REQUEST FOR INFORMATION/PROPOSAL- RFI/RFP

Once Asahi creates the Guided Sourcing Event you might be invited to take part in **RFI/RFP event**. You will **receive e-mail notification that invites you** to participate in the event. Navigate to SAP Ariba system by using provided link and login into SAP Business Network Supplier account.

Welcome, Koza Malgorzata.

Asahi has registered you on their Ariba Spend Management site and invited you to participate in the following event: Request for Information\_AHA\_S2C\_RFX. The event starts on Monday, March 25, 2024 at 5:00 AM, Pacific Daylight Time and ends on Monday, March 25, 2024 at 5:30 AM, Pacific Daylight Time.

[Click Here](#) to access this event. You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can access this event.

NOTE: This link is only valid for 30 days. Make sure to register on the Ariba Commerce Cloud before the link expires. After you register on the Ariba Commerce Cloud, you can no longer use this link.

If you have questions about this event, contact Malgorzata Koza via telephone at or via e-mail at [malgorzata.koza@accenture.com](mailto:malgorzata.koza@accenture.com).

If you do not want to respond to this event, [Click Here](#). You must register on

SAP Ariba

Supplier Login

User Name

Password

Login

[Forgot Username or Password](#)

# REQUEST FOR INFORMATION/PROPOSAL- RFI/RFP

In the home page, please **select Task** that you have been invited via email

[Home](#)

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Events

Title	ID	End Time ↓	Event Type	Participated
▼ Status: Open (1)				
<a href="#">Request for Information - AHA_S2C__RFX</a>	Doc1921665979	3/25/2024 4:22 PM	RFI	No

# REQUEST FOR PROPOSAL - RFP

Confirm if you **agree to Prerequisites for this event**. Select your confirmation from drop down menu

Prerequisites

Doc1921495925 - Request for Proposal\_AHA\_ S2C\_\_RFX

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots/Line Items

4. Submit Response

To continue with this event, complete the prerequisites below. Some of the prerequisites might be access gate questions that you must answer before you can see the event information. Other prerequisites might serve as a participation gate that restricts you from submitting your response unless you have responded to them.

Prerequisites

Name ↑

2.0 I acknowledge that I have read and agree to the Supplier Code of Conduct. [References](#)▼

\*

Yes

▼

(\*) indicates a required field

OK

Cancel

**Asahi**  
GROUP

**Asahi Global**

[Asahi Global Procurement Platform](#)

[SAP Business Network Overview](#)

[Supplier Registration](#)

[Supplier Qualification](#)

[RFI](#)

**[RFP](#)**

[eAuction](#)

[Supplier Support & FAQ](#)

# REQUEST FOR INFORMATION/PROPOSAL- RFI/RFP

**Confirm the currency**, that your bids are submitted, from the drop down menu. Check the box, next to the Item, to **confirm selected lots/items** for this RFX

Select Lots

Doc1921665979 - Request for Information - AHA\_ S2C\_\_RFX\_

Cancel

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots/Line Items

4. Submit Response

Select the bidding currency at event level. You place bids using the bidding currency. This is the default currency assigned to all lots below.

More

Event Bidding Currency

Select event bidding currency: Select Currency... ▼

☐ Use a different currency for different lots

Select Lots/Line Items

Select Using Excel

Lots Available for Bidding

☒ Name

☒ 1.0 ITEM 1

Confirm Selected Lots/Line Items

Cancel

# REQUEST FOR INFORMATION/PROPOSAL- RFI/RFP

For selected lots/ items, please **confirm your prices details and answers to the question**. Once completed, please select **Submit Entire Responses**.

Console

Doc1921665979 - Request for Information - AHA\_ S2C\_

Round: 1

Time remaining  
01:26:52

Event Messages

Response History

Response Team

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots/Line Items

4. Submit Response

▼ Event Contents

All Content

All Content

Name ↑	Price	Quantity	Extended Price
1.0 ITEM 1 ▾	* <input type="text"/> US\$	1 each	
2.0 How long shall we wait for it?	* <input type="text"/>		

(\*) indicates a required field

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import



# REQUEST FOR INFORMATION/PROPOSAL- RFI/RFP

Complete all Sections for the Event Contents Questionnaires and select **Submit Entire Responses** once all questions/ fields completed in the Questionnaire

The screenshot displays the 'Request for Proposal\_AHA\_S2C\_RF' interface. The top navigation bar includes 'Console', document ID 'Doc1921495925', 'Round: 1', and a 'Time remaining' of '01:46:16'. A left sidebar contains a 'Checklist' with steps 1-4 and an 'Event Contents' section with links to 'All Content', '3 INTRODUCTION', '5 REQUIRED SERVICES', '6 TERMS AND CONDITIONS', '7 DESCRIPTION OF BIDD...', '8 REQUEST FOR PROPOSAL', and '9 OTHERS'. The main content area shows a table with columns 'Name', 'Price', 'Quantity', and 'Extended Price'. The first row is 'ITEM 1' with a price of '1 each' and a quantity of '1 each'. Below the table, the '3.0 INTRODUCTION' section is expanded, showing '3.1 About Asahi Europe & International' and 'Our Corporate Brochure'. The '4.0 CONTACT DETAILS' section is also visible, with a form for 'Name', 'Email', and 'Contact Number'. At the bottom, a row of buttons includes 'Submit Entire Response' (highlighted with a yellow box), 'Update Totals', 'Save draft', 'Compose Message', and 'Excel Import'.

Console Doc1921495925 - Request for Proposal\_AHA\_S2C\_RF Round: 1 Time remaining 01:46:16

Event Messages  
Response History  
Response Team

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

▼ Event Contents

- All Content
- 3 INTRODUCTION
- 5 REQUIRED SERVICES
- 6 TERMS AND CONDITIONS
- 7 DESCRIPTION OF BIDD...
- 8 REQUEST FOR PROPOSAL
- 9 OTHERS

All Content

Name	Price	Quantity	Extended Price
1.0 ITEM 1	1 each	1 each	
2.0 I acknowledge that I have read and agree to the Supplier Code of Conduct.	Yes		
3.0 INTRODUCTION			
3.1 About Asahi Europe & International			
Our Corporate Brochure			
Useful Links and Reference Points			
Stay up-to-date with news from Asahi Europe & International			
Purpose of this document			
4.0 CONTACT DETAILS			
5.0 REQUIRED SERVICES			
5.1 Specification of required Services			
5.1.1 We are looking for the supplier to perform:			
5.1.2 Delivery Location:			

(\*) indicates a required field

Submit Entire Response Update Totals Save draft Compose Message Excel Import

# ADDITIONAL SUPPORT RESOURCES

## SAP video tutorials:

How to view and respond to prerequisite questions:

[https://sapvideoa35699dc5.hana.ondemand.com/?entry\\_id=1\\_vh8mij9n](https://sapvideoa35699dc5.hana.ondemand.com/?entry_id=1_vh8mij9n)

How to participate in SAP Ariba Sourcing events:

[https://sapvideoa35699dc5.hana.ondemand.com/?entry\\_id=1\\_z45a6yr5](https://sapvideoa35699dc5.hana.ondemand.com/?entry_id=1_z45a6yr5)

Respond for Requests For Information (RFI):

[https://sapvideoa35699dc5.hana.ondemand.com/?entry\\_id=1\\_abci7i8m](https://sapvideoa35699dc5.hana.ondemand.com/?entry_id=1_abci7i8m)

Respond to Requests For Proposals (RFP):

[https://sapvideoa35699dc5.hana.ondemand.com/?entry\\_id=1\\_kg3ok0uu](https://sapvideoa35699dc5.hana.ondemand.com/?entry_id=1_kg3ok0uu)

Participate in eAuctions:

[https://sapvideoa35699dc5.hana.ondemand.com/?entry\\_id=1\\_by4bc4ip](https://sapvideoa35699dc5.hana.ondemand.com/?entry_id=1_by4bc4ip)